💝 LGBTQ REMOTELY

LGBTQ REMOTELY JOB POSTING TEMPLATE

We would like to make sure that your listings get all the attention it deserves, so we carved out a free job listing template you can use to help you create a remote job listing that really sells!

[REMOTE JOB TITLE]

Make it searchable. Make it accurate. Make it relevant. Cut out the quirky terms. It is of utmost importance to optimize your title for search engines as this will be the first point of entry to your application.

[COMPANY NAME] - [COMPANY TAGLINE] - [COMPANY SOCIALS]

[INTRODUCTION AND HOOK]

Game on! This is where you hook your candidate. Keep this short and to the point. Tell the candidate why your company is awesome. Highlight core values and culture. What would your candidate find exciting about your role?

[THE JOB]

Give a high level overview in a short paragraph of what the role is about, what impact the candidate will have, and what other teams or positions they are going to be working with. Also add a summary of what your ideal candidate would look like in here.

[RESPONSIBILITIES & QUALIFICATIONS]

Qualifications, skills, etc. This is needed in bullet point format. Focus on both hard and soft skills. Divide them up. Be concise.

[BENEFITS & PERKS]

Time for some extra selling! Reiterate as to why they should work for your company. A quick bullet-pointed set of your benefits and perks would do the trick. It is key to

make sure that these points are at the front of the candidate's mind when they are hovering over the apply button.

[YOUR STORY]

About you, your values, your mission and vision. Why are you awesome? What problem/s are you solving? Be honest. Be transparent.

[THE APPLICATION]

How to apply & what the application process would look like.

Be specific. Take the candidate from A to Z, but keep it to the point. You don't want to keep any candidate in the dark about what the next steps would look like. Also, you are setting clear expectations.

[APPLY NOW BUTTON]

[TAGS]

[SOCIAL SHARE]